

# Expenses

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## Expenses

Timothy James, University Treasurer

[www.studentaccounts.appstate.edu](http://www.studentaccounts.appstate.edu)

**Tuition and fees are charged by the semester and are due and payable in advance at the beginning of each semester in accordance with payment instructions issued prior to each semester.**

**The fees payable each semester, as anticipated at the time of publication of this *Undergraduate Bulletin*, are listed below. With the approval of its governing bodies, the University reserves the right to make changes in these fees when circumstances require.**

### Semester Tuition and Fees (Estimated Rates 2015-2016)

Charges include tuition and fees applied to student welfare and activities, registration, other included fees and, for undergraduate students only, textbook rental.

	<i>In-state</i>	<i>Out-of-state</i>
Undergraduate students	\$3,558.50	\$10,471.50
Graduate students	\$3,704.50	\$9,975.50

### Semester Subsistence Charges

The basic subsistence charge for students residing on-campus, as shown, includes room and standard meal option. All students are offered an optional meal plan. Upperclass students may choose from one of the three meal options available and off-campus students may open a meal account or an express account.

Basic subsistence charge \$3,392.50 (2015-2016)

The application for admission must be accompanied by an application fee of \$55.00 which is not deductible nor refundable.

A non-refundable advance payment of \$100.00 to be applied against the student's tuition and fees must be remitted by each applicant for fall admission by May 1 following the mailing by the University of the notice of acceptance. Failure to remit within this prescribed period will constitute withdrawal of application. A non-refundable housing pre-payment of \$100.00 for students entering Appalachian as freshmen must accompany the advance payment of tuition and fees. The non-refundable housing pre-payment is applied to housing charges at the opening of the first semester of residence.

### Part-Time Students

#### Appalachian State University 2015-2016 Schedule of Estimated Tuition and Fees Per Semester

##### *Undergraduate*

Hours	0-5	6-8	9-11	12 & over
In-state	\$ 974.70	\$1,949.30	\$3,064.50	\$3,558.50
Out-of-state	\$2,702.70	\$5,405.30	\$8,248.00	\$10,471.00

##### *Graduate*

Hours	0-2	3-5	6-8	9 & over
In-state	\$ 1,000.20	\$1,565.20	\$2,564.50	\$3,704.50
Out-of-state	\$2,568.20	\$4,701.20	\$7,268.30	\$9,975.50

Students enrolling in an off-campus course conducted by the Office of Extension and Distance Education pay tuition amounts which are set annually by the UNC Board of Governors and are comparable to residential tuition rates. For information regarding specific courses or locations, please call (828) 262-3113.

### Miscellaneous Service Charges

Applied Music-Private Lessons (Summer Term)	\$300.00
Credit by examination fee	50.00
Credit for prior learning fee	100.00
Diploma mailing fee	15.00
Late orientation test (each)	5.00
Late payment of tuition and fees	40.00
Returned check charge (each check)	25.00
Transcript fee	5.00
Orientation fee	160.00 (Additional parent orientation fees may also apply.)

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### Special Note Regarding Unpaid Accounts

**Before taking final examinations at the close of each semester, a student is expected to settle all accounts. A student may not register for a new semester until all charges have been settled. A student cannot receive a degree, certificate, license, or transcript of credits if any account or loan is delinquent.**

### Tuition Surcharge

Undergraduate students who initially enrolled at Appalachian in the Fall, 1994 and thereafter, must comply with North Carolina Session Law 321-89 (Senate Bill 27) and 769-17.10 (Senate Bill 1505). In 2009, the General Assembly (Senate Bill 202 - Section 9.10b) increased the surcharge rate from 25% to 50%, beginning Fall 2010. This legislation requires a tuition surcharge on: 1) all credit hours in excess of one hundred and forty (140) when taken as part of students first baccalaureate degree; and 2) all credit hours in excess of one hundred and ten percent (110%) of the number required for a second or subsequent baccalaureate degree. Included in the calculation of credit hours will be 1) all course work attempted at Appalachian (i.e., courses earned, courses failed, courses repeated, and courses dropped after the UNC system "census" date published in the academic calendar), and 2) all course work transferred to Appalachian from any UNC system school or NC community college. Excluded from the calculation will be all course work transferred to Appalachian from any private or out-of-state institution, credit by examination, advanced placement credit, military credit, all hours taken during high school, and credit earned through an extension program or during the summer, students that exceed the degree credit hour limits within the equivalent of eight semesters of regular term enrollment.

(Note: Every baccalaureate degree at Appalachian requires a minimum of one hundred and twenty-two credit hours; Appalachian does not offer a baccalaureate degree that requires more than one hundred and twenty-eight credit hours.)

### Refund Policy

The term "refund" should be understood to mean either a) the repayment of money received by the University for tuition and fees, or b) a reduction of charges if tuition and fees have not yet been paid.

### Withdrawal from the University

If a student withdraws from the University (i.e., discontinues all classes and formally notifies the Registrar's Office), a refund will be made according to the refund table found in the "Refund Policy" link in the *Schedule of Classes* on the Registrar's website. Go to [www.registrar.appstate.edu](http://www.registrar.appstate.edu).

The refund calculation will be based upon the date of official withdrawal from the University. (Students who wish to withdraw should immediately notify the Registrar's Office, located in John E. Thomas Hall.)

The only refund granted is when the student goes through the official withdrawal process from the University, and the meal account money refunded will be from the current semester only.

Returning students who have pre-paid tuition and fees will be due a full refund if they subsequently become academically ineligible to re-enroll. Newly admitted students who do not enroll will be due a full refund LESS any advance payments made as part of the admissions process. Currently enrolled students who are suspended or expelled for disciplinary reasons will be given a pro-rated refund based on the University's published refund schedule for the academic term in question.

### Reduction in Class Schedule

If students reduce their class schedules (drop courses) during the first five days of classes (during the "Drop-Add" period), one hundred percent of the difference in tuition and fees between the original and revised schedules, will be automatically credited to their accounts and available for refund. Students who reduce their class schedules (drop courses) after the first five days of classes will not be eligible for a refund.

### Tuition and Fees Refund Appeals

In the case of extenuating circumstances that are beyond the student's control, students may appeal for an exception to the Appalachian State University refund policy for tuition and fees found here [www.policy.appstate.edu/Collection\\_of\\_Accounts\\_Receivable](http://www.policy.appstate.edu/Collection_of_Accounts_Receivable). Students wishing to submit an appeal to the Appalachian State University tuition and fees refund policy must submit a completed Tuition and Fees Refund Appeal Form to the attention of the University Registrar, Appalachian State University, P.O. Box 32009, Boone, NC 28608-2009. Refund Appeal Forms may be found at [www.registrar.appstate.edu](http://www.registrar.appstate.edu) or by email request to [registrar@appstate.edu](mailto:registrar@appstate.edu).

In the event that the withdrawal is completed prior to the end of the term and is for a documented extenuating circumstance related to a medical illness of the student or their immediate family that prevented them from completing their coursework, the appeal may be decided by the University Registrar or designee. All other appeals will be considered by the University Financial Appeals Committee. The Registrar reserves the right to request any appeal be reviewed by the University Financial Appeals Committee. The University does not consider appeals of refunds that are more than a year old.

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### **Financial Aid Recipients - Refund Policy (Return of Funds Due to Withdrawal from the University)**

Students who wish to withdraw from the University must contact the Registrar's Office to begin the official withdrawal process and establish a withdrawal date. If a student stops attending all of her/his classes, they are required to officially withdraw from the University. If a student stops attending all of her/his classes but fails to complete the official withdrawal process, that student will be considered as an unofficial withdrawal. This policy applies to official and unofficial withdrawals.

If a student withdraws from the University, the Office of Student Financial Aid is required to calculate the amount of financial aid she/he has earned and the amount that is unearned. The unearned portion must be returned to the appropriate financial aid programs according to federal regulations and institutional policy.

If a student withdraws on or before the 60% point of the term, a percentage of her/his financial aid will be calculated as earned and a percentage as unearned on a pro-rata basis. Once a student has been enrolled for more than 60% of the term, she/he is considered to have earned all of their federal financial aid. A student may still be required to return a portion of any North Carolina state grants. The Return of State Grants worksheet must be completed by the Office of Student Financial Aid to determine if any grant money must be returned.

For example: A student enrolls in a semester that has 113 days in the term, and withdraws on the 18th day of the term; her/his earned and unearned financial aid would be calculated as: 18 days divided by 113 days = 15.9% of financial aid has been earned and 84.1% is unearned.

The unearned amount must be returned to the federal financial aid programs in this order:

- Federal Direct Unsubsidized Loan
- Federal Direct Subsidized Loan
- Federal Perkins Loan
- Federal PLUS Loan
- Federal PLUS Loan for Graduate Students
- Federal PELL Grant
- Federal Supplemental Educational Opportunity Grant (FSEOG)

The unearned amount of North Carolina state grants will be returned in this order:

- Education Lottery Scholarship Program (ELS)
- UNC Need-Based Grant
- North Carolina National Guard Tuition Assistance Program
- UNC Campus Scholarships

The same policy applies to institutional and other types of aid and will be returned in this order:

- North Carolina Need-Based Grant (NCNB)
- ACOG (Appalachian College Opportunity Grant)
- Campus-based Tuition Offset
- Institutional Grants, Waivers, and Scholarships
- NC Student Incentive Grant
- Education Access Rewards NC Scholars Fund Program (EARN)
- Other State Aid
- Outside Scholarships
- Other Sources

The University will return to the appropriate financial aid program the lesser of a student's total amount of unearned aid or the institutional charges of tuition, fees, room, and board. Students are responsible for returning to the appropriate programs any remaining amount.

If the student is required to return funds from the loan programs, the student will return those funds according to the normal repayment terms of the loan program. If the student is required to return funds to the federal grant programs, the student will be required to return 50% of the federal grant amount that they originally received. If the student is required to return funds from the state, institution, or other sources, the student must return the entire unearned percentage.

If the calculations result in a balance due from the student, a bill will be sent to the student's permanent home address and will be due upon receipt.

If a student is a Federal Direct Loan borrower, the student is required to complete Exit Counseling at the time of her/his withdrawal. The student may complete the Federal Direct Loan Exit Counseling at [www.nslds.ed.gov](http://www.nslds.ed.gov). The Federal Direct Loan lender will be notified that the student is no longer enrolled, and the loan repayment process will begin. It is important that students understand their rights and responsibilities, and their completion of the required exit counseling will prepare them for repaying their loan(s).

If the student is a Federal Perkins Loan borrower, the student must complete the Perkins Loan Exit Counseling. Educational Computing Systems, Inc. (ECSI) handles Perkins loan billing including payment processing, entitlement processing and Perkins Loan Exit Counseling. The student can contact them at their website, [www.ecsi.net](http://www.ecsi.net), by phone at (888) 549-3274 or by mail at 181 Montour

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Run Road, Caropolis, PA 15108-9408. The school code for Appalachian State University is 4Q. It is a federal requirement that the student complete this exit counseling.

Refunds will not be made to alternative loan lenders unless requested by the student.

For more information, please go to [www.financialaid.appstate.edu](http://www.financialaid.appstate.edu), or visit our office located in John E. Thomas Hall, Room 265.

### **Residence Status for Tuition Purposes**

The basis for determining the appropriate tuition charge rests upon whether a student is a resident or a nonresident for tuition purposes. For more information about requirements to gain North Carolina residency for tuition purposes visit [www.registrar.appstate.edu/residency/](http://www.registrar.appstate.edu/residency/).